



### CHANGE OF PERSONAL INFORMATION

- All requests require the student's signature, date and additional documentation (see required documentation).
- Submit this form along with the required documentation in person, via US mail, or via fax to the campus or center location at which you are currently enrolled or last attended.

**Student ID Number:** \_\_\_\_\_

**Last term of enrollment at DeVry University or Keller Graduate School of Management:** \_\_\_\_\_

**Information as currently listed on academic record (Please Print):**

Last Name	First Name	Middle	Date of Birth

**Please check the information you are requesting to change and provide the requested information.**

Name Change

Gender Change

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

\_\_\_\_\_

Middle

\_\_\_\_\_

Former Gender

\_\_\_\_\_

New Gender

**Please circle the required documentation you are submitting with this form:**

Name Change

Copy of official/legal documentation, such as

- Driver's License or
- Marriage Certificate or
- Divorce Decree or
- Adoption Papers or
- Passport/Permanent Visa or
- Court Order Reflecting New Name

Gender Change

Copy of

- Official Court Order Affirming Gender Change or
- Driver's License

Foreign students: Except under special circumstances, the names of foreign students in DeVry University records should match the names as they appear on their passports. Foreign students wishing to change their names in University records must provide government-issued identification corresponding to their new names, and should also contact the Designated School Official at their campus/center location.

*I authorize the changes to my Academic record as specified above. I understand that any changes may cause complications if transcript orders or other information requests are submitted to, or data provided by, the University under my former personal information.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date